



CANTERBURY LANGUAGE ACADEMY

INTERNATIONAL STUDENT APPLICATION FORM

Canterbury Language Academy (CRICOS Provider Code: 02534J)

Level 4, 84-86 Mary Street SURRY HILLS NSW 2010 AUSTRALIA

Phone: +61 2 9280 3733 Fax: +61 2 9281 8466 Email: info@canterburyla.com.au

Personal Details

Family Name
Date of Birth (dd/mm/yy)
Citizenship
Passport Number
Australian Visa Number
Visa Type Expiry Date

Given Name
Gender Male Female
Telephone
Mobile
Email Address
Fax Number

Overseas Address

Address in Australia

State Country

State Postal Code

Note: If you apply through an approved Canterbury Language Academy agent, all correspondence will be forwarded through that agent.

Do you have a disability, impairment or long term medical condition which may affect your studies?
If yes, please provide details

Course Details

General English (CRICOS CODE 073622K)
Duration 4-50 weeks 20 course hours face to face teaching per week

Advanced English for Academic Study (EAP) (CRICOS CODE 052248A)
Duration 10-40 weeks 20 course hours face to face teaching per week

Course Commencement Date
Course Duration

Level of English

Elementary Intermediate Advanced
Do you have IELTS/TOFEL/Other (specify) Score? If YES provide score Year taken?

Previous School

High School College University Other (specify)

Accommodation and Airport Pick-Up (Read Details on reverse side of this form)

Do you want CLA to organise accommodation?
Do you want an Airport Pick-Up Service?

Where did you hear about us?

Friend Internet Embassy Newspaper/Magazine (name)
Education Agent (name) Other (specify)

Payment details (All fees are in Australian Dollars)

Enrolment fee (non refundable)
Tuition Fee
Overseas Student Health Cover
Accommodation placement
Accommodation
Airport Pick up
Total Due on Enrolment
Office use only
Payment Type
Date Paid
Amount Paid
Remarks

Declaration

I certify that all information provided on this form is correct and true. I have read, understood and accept the Terms and Conditions (see reverse)

Applicants Signature Dated

Accommodation and Airport Pick-Up

Canterbury Language Academy (CLA) can arrange the following kinds of accommodation Cost upon request for the following:

Homestay: Living with Australian family (\$260 per week)

Placement fee: \$195

Room Only: Single/shared room

Hostel: Single or shared rooms, some provide meals

Hotel or Motel: Range of rooms and services

Airport Pick Up

Canterbury Language Academy's representative will meet you at Sydney airport and will take you to your accommodation.

Cost: \$110 per person (single)

TERMS AND CONDITIONS

Code of Conduct

A study place has been offered in accordance with the requirements of Australian Education Council Code of Conduct relating to the provision of education services to overseas students and Education Services for Overseas Students (Registration of providers and Financial Regulation) Act 1991.

Visa Requirements – Attendance and Academic Progress

Students are required to maintain satisfactory attendance, which is 80% or more to meet with the Department of Immigration and Citizenship (DIAC) regulations. As per requirements of the National Code, all international students must undertake a full time study load which is 20 contact hours per week. It is the college's policy to constantly monitor attendance and academic progress of all students. Students who fail to adhere with DIAC regulations in spite of warnings will be notified to the Department of Immigration and Citizenship (DIAC).

Overseas Student Health Cover (OSHC)

All international students are required to pay Overseas Student Health Cover (OSHC) and also for parties included in their application before being issued with a visa. This insurance must be maintained throughout the student's stay in Australia. The cost in Australian Dollars is as follows*:

	Single	Family
Up to 2 months	\$65	\$130
Up to 3 months	\$98	\$196
Up to 6 months	\$195	\$390
Up to 12 month	\$390	\$780

Please note fees for OSHC change annually*

Protection of Fees

As a member of the Australian Council for Private Education and Training (ACPET), CLA adheres to the Tuition Assurance Scheme (TAS) operated by ACPET for overseas students. This assurance scheme ensures that if any Australian institute is unable to offer a course for any reason, the student will be offered enrolment in another institute operated by an ACPET member.

Payment

Payments can also be forwarded by Telegraphic Transfer or Net banking:

Account Name: Canterbury Language Academy

Account Number: 082-024 568079145

National Australia Bank (NAB)

World Square Branch, George St, SYDNEY NSW 2000

Change of Provider

Students on a student visa are not permitted to change their primary provider for the first 6 months if the course duration is equal to or exceeds 6 months. Students are not permitted to change their primary provider for the entire course duration if this duration is less than 6 months. CLA may release a student in exception circumstances but this must be approved by the Academic Manager.

Refund Policy

As per ESOS Act 2000 and the ESOS Regulations 2001, a student will be given a full refund if CLA is unable to offer the course.

- In the event of visa refusal, application fee (\$150) is not refundable.

- Refund on the basis of visa rejection will require a copy of the visa rejection notification from the Australian High Commission/ DIAC and the official CLA receipt.
- Accommodation deposit and Airport pick up fees are refundable if visa is not granted.
- Tuition fees, Overseas Student's Health Cover are refundable in full where:
 - a) CLA is advised of the cancellation 28 days or more before the course starts.
 - b) Australian High Commission rejects a visa application.
- Requests for refund must be made in writing.
- CLA will send the refund to the applicant unless otherwise instructed and authorised in writing.
- Tuition fee is not transferable to any other institution or student but may be transferrable to another course within CLA.
- If student withdraws from the course once it has commenced no refund of fees is given.
- If student has given misleading information to CLA approved agent, CLA and/ or any Commonwealth agencies of Australia, no refund will be given.
- Under compassionate circumstances such as bereavement (eg death of family member) CLA will make a decision of a refund on student's fees.
- All refunds will be payable in the same currency in which the fees were paid. CLA will forward the refund to the applicant's country of origin unless otherwise authorised in writing in special circumstances.
- CLA will give the student a refund statement that explains how the amount has been worked out.
- The refund is processed in approximately 2 weeks.
- In the event that CLA defaults, students are protected by the provisions of the ESOS Act 2000 and the ESOS Regulations 2001.
- A student dissatisfied with the refund decision handed by CLA has the right to pursue other legal remedies, which includes independent complaints and appeals handling services provided by a mediation company appointed by CLA.
- This agreement does not remove the right to take further action under Australia's consumer protection laws.
- Students will be advised of this policy before any payment is made to CLA. CLA will not accept any payment from an overseas student or intending overseas student unless the student has received a copy of this refund agreement.

Living Expenses

CLA estimates that the cost of living for international students is approximately \$AUD 18,000 annually, apart from the tuition fees. Living costs normally include accommodation, clothing, food and transport. There is also an additional 35% cost for each dependent.

School Aged Dependents

Students are advised to make adequate arrangements for any school aged dependents accompanying them to Australia for more than a period of three months. Dependents will be charged full school fees in public or private schools.

Use of Personal Information

The information provided by the student may be disclosed to the Commonwealth and State Government agencies or to the Fund Manager of the ESOS Assurance Fund as required under the ESOS Act and the National Code of Practice for providers of Education and Training to Overseas Students.

Change of Conditions

CLA reserves the right to change its fees, conditions, course times or course commencement dates at any time without notice.