

# INTERNATIONAL STUDENT APPLICATION FORM

Canterbury Language Academy (CRICOS Provider Code: 02534J)



CANTERBURY  
LANGUAGE ACADEMY

## Personal Details

Family Name ..... Given Name .....  
Date of Birth (dd/mm/yy) ..... / ..... / ..... Gender  Male  Female  
Citizenship ..... Telephone .....  
Passport Number ..... Mobile .....  
Australian Visa Number (if any) ..... Email Address .....  
Visa Type ..... Expiry Date ..... / ..... / ..... Fax No .....

## Home Address

## Address in Australia

.....  
State ..... Country ..... State ..... Postal Code .....

Note: If you apply through an approved Canterbury Language Academy agent, all correspondence will be forwarded through that agent.

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes  No

## Course Details

- General English (CRICOS CODE 053695C) Duration 4 - 40 weeks  
 Advanced English for Academic Study (EAP) (CRICOS CODE 052248A) Duration 10 - 40 weeks

Course Commencement Date ..... / ..... / ..... (dd/mm/yy)

Course Duration ..... weeks

## Level of English

Elementary  Intermediate  Advanced

Do you have any IELTS / TOEFL / Other (specify) Score? If YES what is the score .....

## Previous Education

High School  College  University  Other (specify) .....

## Accommodation and Airport Pick-Up (Read Details on reverse side of this form)

Do you want CLA to organise accommodation?  Yes  No If Yes How many weeks? ..... Type? .....

Do you want an Airport Pick-Up Service?  Yes  No. If Yes provide details of your arrival .....

## Where did you hear about us?

- Friend  Internet  
 Embassy  Newspaper/Magazine. Name .....  
 Education Agent. Name .....  Other . Specify .....

## Payment details (All fees are in Australian Dollars)

Enrolment Fee (Non-refundable) .....  
Tuition Fee .....  
Overseas Student Health Cover .....  
Accommodation Placement Fee .....  
Accommodation .....  
Airport Pick-Up .....  
Other (specify) .....  
Total Due on Enrolment .....

Office use only  
Payment Type  
 Cash  Cheque  Credit Card  
Date Paid \_\_\_/\_\_\_/\_\_\_  
Amount Paid \_\_\_\_\_  
Remarks \_\_\_\_\_

## Declaration

I certify that all information provided on this form is correct and true. I have read, understood and accept the Terms and Conditions (see reverse).

Applicants Signature ..... Dated .....

Guardian's Signature (if under18) ..... Name ..... Dated .....



CANTERBURY  
EDUCATION GROUP

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ABN: 93 103 435 589  
Canterbury Language Academy  
CRICOS Provider Code: 02534J

## Accommodation and Airport Pick Up

Canterbury Language Academy can arrange the following kinds of accommodation:

### Family Homestay

**Meals provided** (breakfast and dinner (Monday to Friday), all meals (Saturday and Sunday))

Cost: \$220 per week for a single room

### Room Only

Cost: \$170 per week for a single room

### Hostel

Single or share rooms, some hostels provide meals

Cost: Upon request

### Hotel or Motel

Range of rooms and services

Cost: Upon request

### Airport Pick Up

Canterbury Language Academy's representative will meet you at Sydney airport and will take you to your accommodation.

Cost: \$90 per person

## TERMS AND CONDITIONS

### Code of Conduct

A study place has been offered in accordance with the requirements of Australian Education Council Code of Conduct relating to the provision of education services to overseas students and Education Services for Overseas Students (Registration of providers and Financial Regulation) Act 1991.

### Visa Requirements – Attendance and Academic Progress

Students are required to maintain satisfactory attendance, which is 80% or more to meet with Department of Immigration and Multicultural Affairs (DIMIA) regulations. As per requirements of the National Code, all international students must undertake a full time study which is 25 contact hours per week. It is the college's policy to constantly monitor attendance and academic progress of all students. Students who fail to adhere with DIMIA regulations in spite of warnings will be notified to the Department of Immigration and Multicultural Affairs (DIMIA).

### Overseas Student Health Cover (OSHC)

All international students are required to pay Overseas Student Health Cover (OSHC) and also for parties included in their application before being issued with a visa and that the insurance be maintained throughout the student's stay in Australia.

The Cost in Australian Dollars as follows:

	Single	Family
Up to 3 months	\$83	\$165
Up to 6 months	\$165	\$329
Up to 9 months	\$247	\$494
Up to 12 months	\$329	\$658

### Protection of Fees

As a member of the Australian Council for Private Education and Training (ACPET), CLA adheres to the Tuition Assurance Scheme (TAS) operated by ACPET for overseas students. This assurance scheme ensures that if any Australian institute is unable to offer a course for any reason, the student will be offered enrolment in another institute operated by an ACPET member.

### Payment

Payments can also be forwarded by Telegraphic Transfer or Net banking:

Account Name: Canterbury Language Academy

Account Number: 082016 - 568079145

National Australia Bank

Centennial Plaza, Sydney, NSW 2000

### Orientation

Orientation is held at the beginning of every term for new students. The aim of the orientation is to help students to settle and to provide information.

### Refund Policy

1. Registration Fees, Accommodation Deposit and Airport Pick up fees are Non-Refundable.
2. Tuition Fees, Overseas Students Health Cover are Refundable in full where:
  - \* Canterbury Language Academy is advised of the cancellation of enrolment 28 days or prior to the course commencement.
  - \* A student Visa application is rejected by the Australian government.
3. Application for refund must be made in writing.
4. Refund is payable prior to the grant of visa. CLA will send a refund to the applicant in his/her country of origin unless otherwise instructed and authorised in writing.
5. Tuition fees are non transferable to any other institution or student, but may be transferred to another course offered within Canterbury Education Group.
6. No refund is applicable after the commencement of the course.
7. If you have given misleading information no refund will be given
8. All refunds are payable in Australian Dollars and normal processing time about 4 weeks approximately.
9. A student dissatisfied with the decision handed by CLA has the right to pursue other legal remedies which include independent grievance handling services provided by a mediation company appointed by CBC.
10. As per ESOS Act 2000 and the ESOS Regulations 2001, a student will be given a full refund if CBC is unable to offer the course.
11. Under compassionate circumstances such as bereavement [family death], the College will consider refunds on a case by case basis.

### Living Expenses

CLA estimates that the cost of living for the international students is approximately \$AUD12,000 annually, apart from the tuition fees. Living costs normally include accommodation, clothing, food and transport.

### School Aged Dependants

Students are advised to make adequate arrangements for any school aged dependant accompanying them to Australia for more than a period of three months. Dependants will be charged a full school fees in public or private schools.

### Use of Personal Information

The information provided by the student may be disclosed to Commonwealth and State Government agencies or to the Fund Manager of the ESOS Assurance Fund as required under the ESOS Act 2000 and the National Code of Practice for providers of Education and Training to Overseas Students.

### Payment of Fees

Tuition Fees at the college are paid by 6-month instalments. If fees are not paid on time College reserves rights to take action against the student.